

Date Received by EHS: \_\_\_\_\_

**2022 NYCHA SAFETY AWARDS NOMINATION FORM**

Employee or Department Nominated \_\_\_\_\_

Employee's Title \_\_\_\_\_ Employee ID # (if applicable) \_\_\_\_\_

Development/Department \_\_\_\_\_ Location \_\_\_\_\_

Check one:

Safety Leadership \_\_\_\_\_ Safety Innovation \_\_\_\_\_

Check one:

Self-nomination \_\_\_\_\_ Department/Development/Team \_\_\_\_\_ Colleague \_\_\_\_\_

**Safety awards are part of NYCHA's comprehensive safety program developed by the Environmental Health and Safety Department (EHS) to recognize and celebrate staff making significant contributions to improve safety performance at NYCHA. Every year, EHS will solicit nominations for NYCHA employees that promote, support, and understand NYCHA's Safety Principles:**

1. *Employee safety is the primary consideration whenever a task is planned or performed.*
2. *All employees are responsible and accountable for taking the necessary actions to provide a safe workplace.*
3. *All employees are accountable for identifying hazards in the workplace. Employees have the right and responsibility to communicate the nature of hazards and ideas for eliminating such hazards.*
4. *Collaboration with all stakeholders is critical to achieve a safe workplace.*

In addition to improved safety performance awards for developments, this year EHS created two new safety awards to recognize the contributions of staff members who exhibit leadership and innovation qualities that foster a culture of health and safety in the workplace.

**Eligibility Criteria**

Safety Leadership

Candidates for the Safety Leadership Award demonstrate the ability to create and implement safety for their team. The candidate(s) should be a leader of change, someone who motivates employees and team members to work safely and has a tangible track record to show it. Safety leaders lead by example and inspire employees and team members to look for safe and smart ways to positively change the safety culture in their workplace.

## **Eligibility Criteria** (continued)

The Safety Leadership Award candidate(s) should be a NYCHA employee who has demonstrated their commitment to health and safety in the workplace. Commitment goes beyond the requirements of the employee(s) role – it is proactive and preventive and exhibits these qualities:

- a. A visible leader of change, someone who motivates employees and develops team members to work safely and has a tangible track record to show it.
- b. Works towards continuous improvement of health and safety in the workplace (for example, activities or actions taken to prevent injuries or illnesses, prevention of unsafe conditions or practices).
- c. Promotes a work and service environment that is respectful, collegial, and supportive.
- d. Promotes best practices and coaches others regarding safety protocols.
- e. Communicates frequently and effectively up, down, and across the organization about safety.
- f. Is action-oriented (walks the talk) and accountable; holds others accountable for safety.

## Safety Innovation Award

The Safety Innovation Award was established to encourage and recognize innovative solutions that reduce the risk of workplace injuries. The purpose of this award is to encourage the sharing of forward-thinking ideas that have been implemented to create a safer and healthier work environment.

Candidates for the Safety Innovation Award demonstrate creative ways to promote safety on the job (thinking outside the box). The Safety Innovation candidate(s) should be someone who:

- a. Implemented innovative or unique practices or solutions to improve safety in the workplace.
- b. Creates a way of implementing the Authority's safety principles; articulates the vision of what safety excellence looks like and demonstrates this in an inspiring way.
- c. Develops new or more efficient ways of working safely while complying with established/mandated safety procedures.
- d. Leverages any level/type of technology that benefits employees and supervisors to work safely.

## **Nomination Process**

Submit this form and any documentation to support this nomination to [EHS@nycha.nyc.gov](mailto:EHS@nycha.nyc.gov) by Friday, July 15, 2022.

An evaluation committee will review all submitted nominations. Awardees will be announced in late September and an Awards Ceremony will be held in early October in the Ceremonial Room at 90 Church Street.

## **SAFETY LEADERSHIP/INNOVATION AWARD NOMINATION FORM**

1. **Culture of safety.** What efforts has the nominee taken to advance NYCHA's safety principles in his or her unit, with colleagues in other areas of the Authority, and with residents? Explain how this individual demonstrates the ability to communicate ideas for eliminating hazards.
2. **Empowering colleagues.** Employee safety should be the primary consideration whenever a task is planned or performed. Give examples of how the nominee's actions helped improve safety within a team setting. What made the nominee's working relationship with co-workers, supervisors, or subordinates collaborative while fostering a safer workplace?
3. **Becoming a better partner.** Collaborates with others to achieve a safe workplace. Give examples of how the nominee promoted safety with mutual respect and cooperation with residents, colleagues, and stakeholders.
4. **Dedication to job responsibilities.** Provide examples of how the employee has been responsible and accountable for taking the actions necessary to provide a safe workplace. Give examples of how the employee has demonstrated dedication to creating a safe workplace.
5. **Implementation of safety innovation.** For the Safety Innovation Award, provide an example(s) of how the employee created, championed, or implemented an innovation that encouraged or created a safer workplace. Give examples of how the employee has demonstrated dedication to creating a safe workplace.

**If you have questions about the completion of this form, email**

[EHS@nycha.nyc.gov](mailto:EHS@nycha.nyc.gov)